

Minutes of the Annual General Meeting

Friends of Suffolk Archives (FOSA)

The Hold, Ipswich, IP4 1LE

3rd October 2024

Members Present: Stephen Dart, Sarah Doig, Linda King, Diane Kirby, Neil Langridge, Patricia Mackie, Anne McGee, Paul Simmons, Sue Spiller.

In Attendance: Robin Burnett, Peter McGee, Mrs Simmons.

1. **Introduction and Welcome:** The Chair was taken by Sarah Doig who welcomed all those present, particularly, Paul Simmons, who is a Vice President and former Chair of the Friends. She thanked Suffolk Archives for providing the venue and the refreshments.
2. **Apologies:** Claire Barker, Amanda Berry, Lyn Boothman, Catherine Buchanan, Anthony Cobbold, Stephen Fletcher, Paul Gurbutt, Gillian Hodge, Robert Houlton-Hart, Susan Maxwell, Betty Milburn, Stephen Podd, Tony Redmen, Bernard Segrave-Daly, Helen Statham, Margaret Statham, Martyn Taylor.
3. **Minutes of FOSA Annual General Meeting held on 21st June 2023:**
These were accepted as a correct record. Their approval was proposed by Diane Kirby and seconded by Neil Langridge and agreed unanimously. There were no matters arising.
4. **Chair's Report:**
Sarah Doig outlined FOSA's response to the restructuring of Suffolk Archives and spoke about our acquisitions. There is still a need to recruit more members to the committee. A copy of her report is attached to these minutes.
5. **Financial Report:**
Stephen Dart, Treasurer, presented the audited accounts for the year 2023. Income was £4,066.59 and expenditure was £5,562.52. Although subscriptions were down, income had increased from the previous year because four years' Gift Aid had been reclaimed and Professor Mark Bailey had generously donated fees from his lectures to local history societies. The expenditure was more because the Friends had purchased more documents. The monetary asset at the end of the year were £16,951.34. Their approval was proposed by Patricia Mackie and seconded by Paul Simmons and agreed unanimously. A copy of the report is attached.
6. **Election of Officers:**
The following nominations had been received:

Chair	Sarah Doig
Treasurer & Membership Secretary	Stephen Dart
General & Minutes Secretary	Anne McGee
Publicity Officer	Neil Langridge

These were proposed *en bloc* by Linda King and seconded by Sue Spiller and agreed unanimously. There is a vacancy for Vice Chair.

7. Election of the Committee:

The following nominations had been received: Betty Milburn, Sue Spiller and Margaret Statham. They were proposed *en bloc* by Diane Kirby and seconded by Patricia Mackie and were approved unanimously.

Sarah Doig thanked the officers and committee for their work and support during the year.

8. Appointment of Honorary Auditor:

Stephen Cook had agreed to continue. He was proposed by Paul Simmons and seconded by Neil Langridge and approved unanimously.

9. Suffolk Archives Report:

This was tabled and is available on the website. Sarah Doig expressed FOSA's appreciation of the tremendous work of Kate Chantry who has retired after 34 years with Suffolk Archives.

10. Any other business: There was no other business.

The meeting ended at 6.57pm